# **INVITATION TO ATTEND THE ORDINARY GENERAL MEETING OF 23 APRIL 2014**

The shareholders are invited to attend the ordinary general meeting of the Company, which will take place on Wednesday 23 April 2014 at 11:00h at the registered seat of the Company at 1070 Brussels (Anderlecht), Allée de la Recherche 60.

## Agenda

- 1. Report of the board of directors on the financial year ended 31 December 2013
- 2. Remuneration report on the financial year ended 31 December 2013 Proposed decision: approve the remuneration report on the financial year ended 31 December 2013
- 3. Independent auditor's report on the annual accounts as at 31 December 2013
- 4. Annual accounts as at 31 December 2013 Proposed decision: approve the annual accounts as at 31 December 2013, including the proposed result appropriation
- 5. Consolidated financial statements as at 31 December 2013
- 6. Discharge of the directors for the financial year ended 31 December 2013 Proposed decision: discharge the directors for the execution of their mandate during the financial year ended 31 December 2013
- 7. Discharge of the independent auditor for the financial year ended 31 December 2013 Proposed decision: discharge the independent auditor for the execution of his mandate during the financial year ended 31 December 2013
- 8. Appointment of new directors Proposed decision: approve the appointment to director of Charlofin nv (represented by Karel Boone), Arnoud de Pret, Nicolas Janssen, Fiona de Hemptinne and Cynthia Favre d'Echallens for a period of four years ending at the ordinary general shareholders meeting to be held in 2018

#### Formalities to attend the general meeting

To attend or be represented at the general meeting and exercise her/his voting right, a shareholder must have carried out the accounting registration of his/her shares on the fourteenth day before the general meeting at 24:00h Belgian time (being Wednesday 9 April 2014, the "Registration Date"), either by registering them in the Company's register of nominative shares, or by registering them in the accounts of a licensed account holder or a settlement institution, the number of shares held on the day of the meeting being disregarded.

The shareholder must also inform the Company of her/his desire to attend the general meeting. A holder of nominative shares should send to the Company the signed original of the attendance notice, this form being appended to the invitation to attend. A holder of dematerialized shares should send to the Company an attestation, issued by the licensed account holder or by the settlement institution, certifying the number of shares that are registered in the accounts of the account holder or settlement institution on the name of the shareholder at the Registration Date and for which the shareholder has declared he/she wants to participate in the general meeting. The attendance notice or the attestation should reach the Company, at its registered seat, no later than six days before the date of the general meeting (being Thursday 17 April 2014).

## Voting by proxy

Shareholders may be represented by a proxy, in conformity with the articles 547 to 549 of the Company Code. The proxy must be executed in writing on the basis of the form drawn up by the board of directors, and must be signed by the shareholder. For the nominative shareholders the form is appended to their invitation to attend. Holders of dematerialized shares can retrieve the form from the Company's website <u>www.financiere-tubize.be</u>. The proxy must reach the Company, at its registered seat, no later than six days before the date of the meeting (being Thursday 17 April 2014).

## Adding items to the agenda and submitting proposed decisions

One or more shareholders collectively holding at least 3% of the share capital may request that items be added to the agenda of the meeting and submit proposed decisions concerning original and/or added matters on the agenda.

Requests should be made in writing and include the text of items to be added with corresponding proposed decisions or of proposed decisions relating to original agenda items. They should state the postal or e-mail address to which the Company can send an acknowledgement of receipt within 48 hours. Requests should reach the Company no later than twenty-two days before the date of the general meeting (being Tuesday 1 April 2014) by letter sent to the registered office or by e-mail sent to marc.van.steenvoort@gmail.com.

Shareholders intending to exercise this right should prove, on the date of their request, that they hold at least 3 % of the share capital, either through a certificate stating that the corresponding shares are registered in the Company's register of nominative shares, or through a certificate drawn up by a licensed account holder or settlement institution certifying the number of corresponding dematerialised shares registered in accounts on the name of the shareholders. They should also perform the accounting registration for at least 3 % of the capital.

If shareholders exercise this right, the Company shall publish a supplemented agenda for the general meeting according to the same terms as the original

agenda and no later than fifteen days before the date of the general meeting (being Tuesday 8 April 2014). Simultaneously, the Company will make amended forms for voting by proxy available to its shareholders through its website.

## Right to ask questions to the directors and the auditor

Each shareholder who has satisfied the formalities for admission to the meeting has the right, as from the publication of the invitation to attend, to ask questions in writing about the directors' and the auditor's reports, as well as about any other items indicated on the agenda of the general meeting, to which will be responded, as the case may be, by the directors or the auditor, as long as the disclosure of data or facts does not harm the Company's commercial interests and does not violate the confidentiality agreements binding the Company, its directors or the auditor. These questions may be sent to the registered office or electronically to<u>marc.van.steenvoort@gmail.com</u>, and must reach the Company no later than the sixth day before the date of the meeting (being Thursday 17 April 2014).

#### **Documents**

The following documents can be consulted on the Company's website www.financiere-tubize.be.:

- Report of the board of directors
- · Remuneration report
- · Report of the independent auditor
- Annual accounts
- · Consolidated financial statements
- Annual financial report
- · Appointment of directors
- Attendance notice
- Proxy

Holders of nominative shares receive a copy of all documents together with the invitation to attend. Other shareholders may obtain a free copy of the documents by sending a request by letter to the registered seat of the Company or electronically to <u>marc.van.steenvoort@gmail.com</u>.

Brussels, 21 March 2014

The Board of Directors